

**MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON  
TUESDAY 14<sup>th</sup> JANUARY 2020, 7.30PM, AT THE VILLAGE HALL**

(also available at [www.horrabridge-pc.gov.uk/](http://www.horrabridge-pc.gov.uk/))

**PRESENT:** Cllrs E Hemsil (Chairman), A Moorhead, M Huda, S Roche, P Beard, T Lear, F Peart  
Ms S Honey (Clerk) plus 7 members of the public

**PUBLIC OPEN SESSION** - No questions received.

**The Chairman opened the meeting at 7.30pm**

**167:19/20 APOLOGIES FOR ABSENCE**

C Edmondson

**168:19/20 DECLARATIONS OF INTEREST**

None

**169:19/20 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION**

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Clerk reported that **no applications** had been received.

**170:19/20 CONFIRMATION OF MINUTES**

The Minutes of the 10<sup>th</sup> December 2019 parish meeting were **agreed** by the Council and signed by the Chairman.

**171:19/20 PLANNING**

***0593/19 Erection of single storey side extension; Tinnors Mill, Walkhampton Road***

Cllr S Roche reported that the Planning Committee recommend the Council Support the application.

The Council **agreed to Support** the development.

**172:19/20 CLERK'S REPORT**

None

**173:19/20 OPEN SPACES REPORT**

Cllr P Beard reported that both the Bus Shelter and New Bench Installation had **not been completed to date**.

Regarding the Unburnt Bonfire Material, a quote to take the rubbish away amounted to £158 Plus VAT and the ground would not be sound enough for vehicles for at least 2 months. Cllr P Beard also asked why the council should clear up rubbish left by the organisers of the bonfire night.

Cllr S Roche asked why the rubbish could not simply be burnt. The Chairman suggested suitable rubbish be burnt as soon as the ground was dry enough to do so and any other be disposed of.

**174:19/20 COUNCILLORS PROGRESS REPORTS**

**LIGHTING NEAR PAVILLION**

Cllr A Moorhead reported that the work had been **completed**. The lights illuminated between the hours of 5pm and 12 midnight. The electric improvements to the shed had also been **completed**.

***Councillor T Lear arrived.***

**HALL ROOF REFURBISHMENT**

The Chairman informed the council that he still awaited a third quote and was encountering difficulties in obtaining one. Cllr A Moorhead offered to try to obtain a third quote.

**The item was deferred.**

#### FILLACE PARK PATH REFURBISHMENT

The Chairman explained the difficulty encountered when requesting quotes. Only two had been received although more had been requested.

The Council **agreed to accept** the quote received for £5,842 received from M Allen.

#### BURIAL GROUND - NON-CONCECRATED AREA- NEW PATH

The Chairman explained that he had received one quote and would try to obtain two more. Work should be completed within the year.

Cllr S Roche reported that DNP were offering grants until 31st January 2020. He offered to apply for match funding towards the work. **The Council agreed.**

#### POWER WASHER

The Chairman informed the council that two quotes had been received however; he was concerned how the washer would be stored when not in use.

Cllr S Roche questioned the use of the machine and the expense of approximately £1,500. He suggested one could be rented when required.

Cllr P Beard felt it would fit in the shed and that local timber work could also be kept clean. He suggested Devon Highways operated a maintenance scheme where the costs of the washer could be claimed back.

Cllr F Peart asked if the washer would be used once a week. Cllr P Beard suggested once a month.

The Chairman suggested a normal patio cleaner would do the same job at less price.

**No decision was made.**

#### TINNER'S MILL HEDGE UPDATE

The Chairman informed the council that the hedge had been cut back however; the council were unclear who owned all or part of it.

The **Clerk was instructed** to contact the Land Registry and obtain details.

#### VILLAGE HALL SPEAKER/MIC SYSTEM

The Chairman informed the council that a quote had been received. He would speak to the Women's Institute regarding sharing the costs before anything was agreed.

A member of the public offered to investigate whether a cheaper quote could be obtained.

#### **175:19/20 WDBC APPLICATION TO RE-NAME AN EXISTING STREET - Ref: 1252464 FOR DISCUSSION AND APPROVAL**

The Council wished to make **no comment**.

#### **176:19/20 PLYMOUTH ROAD –TRAFFIC VOLUME AND VEHICLE SPEED FOR DISCUSSION**

Cllr T Lear wished to inform the council of excessive speeding near the turnoff for Pound. Cllr S Roche enquired whether the speed flashing lights were working as a deterrent.

Cllr P Beard suggested it was an ongoing problem that perhaps only a 40mph limit might improve. He reported that Princetown were using AMPR cameras, the cost of which was around £10,000. The cameras reported the actual speed of individual cars which could then be reported to the Police.

The Chairman offered to investigate the system and obtain details.

#### **177:19/20 HEDGE ENCROACHING THE ROAD JUST UP FROM THE OLD SCHOOL ON THE HORRABRIDGE TO SORTRIDGE ROAD FOR DISCUSSION**

The council discussed the name and ownership of the property which was agreed as Highlands. It was reported the property had just been sold.

The **Clerk was instructed** to contact the agent, Stags, in the hope of contacting the new owners.

### **178:19/20 VERGE CUTTING - HORRABRIDGE TO SORTRIDGE FOR DISCUSSION**

Cllr T Lear reported a speeding car hitting the hedge and landing in a nearby field. The Chairman asked what the exact issue was. Cllr T Lear suggested the verge be cut back.

The **Clerk was instructed** to contact Devon Highways to see if they would address the issue.

### **179:19/20 TO CONSIDER JOINING WDBC GREEN WASTE COLLECTION SYSTEM**

Cllr A Moorhead suggested the council join the scheme which cost £40 for 4 bags every two weeks.

The Clerk wondered if WDBC would allow the Council to join as it is not a household and would 4 bags be enough?

The Chairman suggested the **Clerk contact WDBC** to enquire if 8 bags could be obtained and a cost agreed.

### **180:19/20 TO DISCUSS THE DETAIL OF OPENING A SCREWFIX ACCOUNT**

Although difficulty had been encountered in the past, Cllr A Moorhead explained it was easy to join at the Tavistock branch.

The Council **agreed** to try to activate an account already set up.

### **181:19/20 RAMP EXTENTION OUTSIDE PARISH HALL FOR DISCUSSION**

Cllr M Huda had hoped volunteers would help to make the improvements however there had been no offers. Quotes would no be needed for the work.

Cllr A Moorhead suggested the work could be performed by the Handyman.

Cllr P Beard suggested the contractor performing the work on Fillace Path might make the repair at the same time.

The Council **agreed** to ask the contractor.

### **182:19/20 PARISH HALL REFURBISHMENT FOR DISCUSSION**

Cllr A Moorhead reminded the council that general refurbishment had not been carried out for several years and the entrance was looking shabby as well as the hall and stairs paintwork. He suggested he put together a list of suggested improvements for the council to consider.

Cllr P Beard asked if the Hall was making money to cover its running costs. The Chairman offered to check the income and expenditure figures.

### **183:19/20 GRANT APPLICATIONS FOR DISCUSSION**

The Chairman explained that 3 requests had been received to date. Cllr M Huda asked if the Youth Club had enquired yet as they would like to apply.

Cllr S Roche reminded the council that a total of £400 was normally offered for grants (4 X £100).

Cllr A Moorhead enquired if the council should ask for any accounts or paperwork before considering a grant.

The Clerk explained that accounts were normally submitted when grants were requested.

The Chairman explained that the council had never asked for anything before.

The Council **deferred the item** to the February meeting when grants would be decided then.

### **184:19/20 FINANCIAL MATTERS**

#### **I. Bank Reconciliation and Budget Monitor**

The bank reconciliation (App A) dated 31<sup>st</sup> December 2019 was reviewed and **approved** by the Council.

The Budget Monitor (App C) dated 31<sup>st</sup> December 2019 included some incorrect figures and was deferred until next month.

#### **2. Consideration of approval of the following Payment List (App B) and Clerk's and Staff pay for November 2019**

<b>Name</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
David Budd	05/12/19	Oak tree pruning Church Park	260.00
Tavy Signs	04/12/19	Chevrons Truck	162.00

Yelverton garage	30/11/19	Fuel Truck	55.02
Roundabout and Moxham	22/11/19	Full service and brake pads truck	297.17
Travis Perkins	09/12/19	timber	11.34
HMRC	17/12/19	PAYE Quarter 3 payment	457.78
Lindsay Rogers	19/10/19	Side arm flailing	108.00
Mr MA Watkin	09/01/19	cherry picker hire	200.00
Mr A Moorhead	26/11/19	Mole valley items	7.78
Mr A Moorhead	17/11/19	Wickes items	24.71
<b>TOTAL</b>			<b>1,583.80</b>

The Council **approved** the payment list and the Clerk's and staff salaries.

#### **185:19/20 BOROUGH AND COUNTY COUNCILLORS REPORT**

Borough Councillor Tim Bolton reported that Town Meetings had been shut down during the General Election and there was nothing to report however, he offered to help with the funding of certain projects mentioned during the meeting as he could provide around £500.

Cllr P Beard asked Cllr Bolton if he was aware of a perceived problem regarding public bin collections and street cleaning. Apparently street cleaning should be performed every 8 weeks however, due to lack of manpower and sickness it has been suggested trucks are not being used and agency drivers are too expensive to hire to drive the trucks. Any complaints made apparently received no action.

Cllr T Bolton suggested the Locality Officer might help but also offered to investigate himself.

#### **186:19/20 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA**

None

#### **187:19/20 DATES OF FUTURE MEETINGS**

The date of the next meeting was confirmed as Tuesday 11<sup>th</sup> February 2020.

The Chairman closed the meeting at 8.20pm

Signed: .....

Date: .....

Cllr E Hemsil, Chairman