

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD BY VIRTUAL MEANS, ONLINE; ON TUESDAY 9th June 2020 AT 7.30PM

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs E Hemsil (Chairman), A Moorhead, M Huda, S Roche, C Edmondson, P Beard, T Lear

Ms S Honey (Clerk), Cllrs P Sanders (DCC), T Bolton (WDBC), D Moyse (WDBC) plus 4 members of the public

PUBLIC OPEN SESSION – due to the nature of the online meeting platform, no Open Session was held. Members of the public can still ask questions in advance of a meeting by contacting the Clerk.

The Chairman opened the meeting at 7.30pm

018:20/21 APOLOGIES FOR ABSENCE

Cllr F Peart

019:20/21 DECLARATIONS OF INTEREST

None

020:20/21 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Clerk reported that **no applications** had been received.

021:20/21 CONFIRMATION OF MINUTES

The Minutes of the 19th May 2020 parish meeting were **agreed** by the Council and will be signed by the Chairman at a later date.

022:20/21 PLANNING COMMITTEE – DECISION

Application 0228/20 4 Madeira Villas, Horrabridge. Construction of parking bay.

Cllr S Roche informed the Council of the planning committee decision from the meeting held on Thursday 4th June.

The committee voted to **SUPPORT the application 3:1.**

He informed the Council that the Case Officer for the proposed development at Moor View intended to refuse the application as it contravened planning policy.

023:20/21 CLERK'S REPORT

None

024:20/21 OPEN SPACES REPORT – BUS SHELTER

Cllr P Beard reported the Bus Shelter had been cleared of graffiti. Cllr A Moorhead enquired about the possibility of it needing more painting.

Cllr P Beard replied that this would not be possible as the render had started to loosen. No further discussion took place.

025:20/21 COUNCILLORS PROGRESS REPORTS

RAMP EXTENSION – VILLAGE HALL

The council awaited notification of commencement of the works from the contractor.

CRICKET NETS – FILLACE PARK

The item was not discussed as further information regarding the placement and cost of the nets had not been received from the applicants.

EXTRA BENCH SEATING IN WEIR PARK

Cllr M Huda informed the council of the outcome of an informal meeting held in the park to identify the need and placement of further bench seating.

Eight spots around the perimeter of the park were identified. The cost of eight benches would be approximately £695.00 plus VAT. However the benches would require concrete bases; the cost of which (from two quotes) amounted to £4,195 and £6,300. The council felt this was a lot of money in total.

After some discussion a compromise was suggested whereby 4 benches were purchased and a **budget of £6,000 was agreed** after a vote of 5 in favour and 1 abstention; to cover the whole cost of the purchase and installation of 4 benches. Cllr S Roche voted against the proposal.

VILLAGE HALL REFURBISHMENT

Cllr A Moorhead explained that he had no progress to report due to the current lockdown situation but it appeared the village hall would need;

Complete redecoration

New floor covering downstairs

New kitchen

He expressed regret that Cllr F Peart was not present to participate in the discussion as she had offered to help arrange a repair schedule.

BURIAL GROUND - NEW PATH

The Chairman explained that another quote had been requested since the last meeting when, after some considerable time, a favourable quote had been received; he had endeavoured to obtain more but no reply had arrived.

The Chairman suggested the quote from M Allen of £8440.00 plus VAT was accepted.

The council **agreed to accept** the quote.

026:20/21 REPLACEMENT OF VILLAGE INFORMATION BOARD FOR DISCUSSION AND AGREEMENT

After a short discussion relating to the number of noticeboards the council owned; the Chairman informed the council that he awaited a quote from a local sign company for a replacement.

The **Clerk was asked to request the Handyman** check the condition of the information board outside the Old Station housing development.

027:20/21 OWNERSHIP OF ASSETS; FILLACE PARK AND PAVILLION FOR DISCUSSION AND AGREEMENT

Cllr S Roche informed the council that Fillace Park and the Pavillion had been included in the Asset Register historically by mistake. He suggested both assets were removed and listed on a separate register for the Horrabridge Recreational Field Trust (HRFT) to which both assets should belong.

The Clerk explained that both having no value, their removal would not affect the financial total of the Register.

The **council agreed** to the assets being listed on a separate HRFT register.

028:20/21 POSSIBLE FIRE RISK FROM DISPOSABLE BAR-B -QUES IN LOCAL OPEN SPACES FOR DISCUSSION

The Chairman said on two occasions he had seen disposable BBQ in Weir Park being used in a responsible way so the grass would not suffer.

Cllr P Beard was asked if he had seen any grass damage resulting from usage of a bbq in Weir Park. He replied no and said pressure was being put on the Government to ban their sale.

The **council agreed no further action** was necessary.

029:20/21 CONSIDERATION TO PURCHASE REPLACEMENT TRAFFIC MIRROR FOR FILLACE GREEN

Cllr P Beard reported the mirror had been damaged by a storm in the past but the lockdown situation had delayed repair. After a short discussion it was agreed that a new mirror be purchased, possibly

for around £100. The Chairman suggested that Devon Highways discourage the use of mirrors but in the interests of safety for pedestrians another should be obtained.

Cllr T Bolton offered to enquire whether DH would have any reservations on the issue.

Cllr P Beard offered to obtain some quotes and report back.

030:20/21 DAMAGE TO ROAD BRIDGE OVER RIVER FOR INFORMATION

Cllr P Beard reported the bridge would be assessed by DCC bridges department on 19th June 20. No other information was available yet.

031:20/21 UPDATE TO ANNUAL REVIEW OF THE COUNCIL'S FIXED ASSET REGISTER

The Clerk had previously circulated the Fixed Asset Register and asked for any updates to items or values due to the figure being required for external audit documentation.

The **council agreed the updated figure as £304,696.**

032:20/21 FINANCIAL MATTERS

I. Bank Reconciliation and Budget Monitor

The Bank Reconciliation (App A) and Budget Monitor (App C) dated 31st May 2020 was reviewed and **approved** by the Council.

1. Consideration of approval of the following Payment List (App B) and Clerk's and Staff pay for May 2020

Name	Date	Description	Amount
Screwfix	18/05/20	Handyman tools	245.56
Viking	22/05/20	Office supplies - paper	38.81
Sub – total			284.37
Direct Debits			
South West Water		Allotments	51.34
South West Water		Cemetery	13.66
South West Water		Village Hall	53.62
TOTAL			402.99

The Council **approved** the payment list and the Clerk's and staff salaries.

033:20/21 BOROUGH AND COUNTY COUNCILLORS REPORT

Cllr P Sanders explained that the National Park had started to reopen toilet facilities at; Haytor, Dartmeet, Venford and Meldon. He could not confirm the status of those under NP control.

- Planning had been approved for Devonia House for 9 new homes and 2 conversions. No affordable homes had been permitted due to Brownfield regulations.
- Car parking fees had been reintroduced on Dartmoor however, Postbridge was still free (no toilets).
- The 2019 rates were still in force.
- DCC would phase in the reopening of Libraries from 6th July.
- Funding to community groups had amounted to over £3,000 to date.
- New road layouts had appeared in some places to include cyclists. Roborough Down does not qualify at the moment but planning for routes is ongoing.

Cllr T Bolton asked the council their views regarding broadband within the Horrabridge area as Baroness Barran was leading a government initiative relating to local broadband speeds.

The Chairman replied that no issues had been experienced especially since the new aerial had been erected at the top of the village.

Cllr T Bolton said he would feedback centrally to encourage support.

Cllr D Moyse reported that the new Chief Executive for WDBC was in post and that as of a result of Annual General Meetings being postponed due to the virus, the existing Mayor would continue in post.

034:20/21 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr C Edmondson reported **two dead trees** needing removal within the Memorial ground. **Saplings and weeds** were starting to grow around Tilly Bridge and the nearby footpath. Cllr A Moorhead suggested the Handyman could deal with the weeding.
2. Cllr A Moorhead reported a **brass plaque donated by the WI** ready for fixing to the WI bench in Fillace Park and small brass signs already agreed for posting on the **Grandfer Tree** starting from the middle of the trunk and working out. The council had agreed the posting of plaques on the tree at a previous meeting. He also mentioned that **road verges** needed weeding.

Cllr F Peart joined the meeting

The Chairman asked if weed killer could be purchased from another source as the Clerk was still waiting for an account to be set up with Mole Valley. Cllr A Moorhead offered to purchase the item and be reimbursed.

3. Cllr A Moorhead asked Cllr F Peart if she would agree to take on the organisation of the **refurbishment of the village hall**. Cllr F Peart **consented to the request**.
4. Cllr T Lear reported what appeared to be an abandoned toilet but Cllr A Moorhead identified the object as an old pan. Cllr P Beard would report the item to WDBC.
5. The Chairman enquired of Cllr M Huda if he had managed to clean a damaged bench in Weir Park. Cllr M Huda reported it as being rotten in places but would scrape this off to establish the exact condition.

035:20/21 TO CONFIRM DATE OF THE NEXT PARISH MEETING FOR TUESDAY 14TH JULY 2020

No alterations to the scheduled date were reported.

The Chairman closed the meeting at 20.28pm

Signed:

Date:

Cllr E Hemsil, Chairman