

HORRABRIDGE PARISH COUNCIL
Minutes of the Meeting of the Parish Council
Tuesday 10th April 2018 in the Village Hall, Horrabridge at 7.30pm

Present: Chairman – Cllr Beard Cllrs – Roche, Moorhead, Minns, Mouncher, Collins & Keane Clerk - Andrea Taylor	In Attendance: 17 members of public Cllr Cloke of WDBC Cllr Moyse of DNPA	Apologies: Cllrs Lear & Hemsil
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1	Opening comments from the Chair: -.Welcome all to the April meeting.	ACTION
2	APOLOGIES: .Cllrs Lear and Hemsil.	
3	Democratic / Public Question Time: (max 20 minutes)	
3a	<p>Mr Sweetinburgh who was not able to stay for the entire meeting gave his support for the War Memorial restoration. Disclosure of accounts being blocked from the village. Contact DCH to see the solicitors bill. How it appears that there was only one solicitor, a DCH solicitor. Cllr Beard read out an email from HPC solicitor, Tony Dupreez from GA solicitors dated 14th December 2015, <i>'As DCH are covering your costs I am just waiting for their solicitor supplying the usual undertaking and agreeing to the heads of terms. As soon as I have that I can produce the Option. In the meantime I have located the title deeds and have sent these across'</i>. That clearly states there are two separate solicitors involved and that DCH will pay the costs. <i>A copy of the email was offered but refused.</i></p> <p>Cllr Beard said he would ask the council to instruct an independent solicitor to act on HPC behalf to be paid for by HPC to find the information you require. I will propose this at the next meeting but it will be paid for out of the precept.</p> <p>Cllr Collins - War memorial is an agenda item and will be spoken about.</p> <p>Cllr Moorhead – We never said that we didn't have a solicitor, but we did say we didn't have a bill because we didn't pay our solicitors, DCH paid. Mr Sweetinburgh left the meeting at 7.40pm.</p> <p>Mrs L Pollard stated that she knows someone who thinks they are the legal owner of the Walkham Meadows land and the school and has instructed a solicitor to act on his behalf. Cllr Beard, no correspond has been received. This person should be contacting the solicitor that HPC instructed to carry out the work.</p> <p>Clerk stated that HPC have been advised by GA solicitors that due to the data protection act we cannot give out financial information relating to a third party. DCH does not want that information disclosed. So HPC are abiding by that.</p>	
3b	Neighbourhood Plan when is the next meeting as not heard anything for a while and would like to attend. Cllr Roche acknowledged that there had been a hold-up for various reasons. Clerk to put on the May agenda.	Clerk
4	Declaration of Interest:	
4a	Cllr Roche declared an interest in 12d regarding the beech tree as it belongs to him.	
5	Ratification of minutes:	
5a	Full council January 2018, minutes proposed as a true and accurate record by Cllr Collins, seconded by Cllr Minns. Cllr Mouncher abstained as not present for the January meeting. The remaining council were in favour.	
5b	Full council March 2018, minutes proposed as a true and accurate record by Cllr Mouncher, seconded by Cllr Collins, the remaining council were in favour.	
6	Police attendance/monthly report: email read out by Cllr Beard	
6a	Crime statistics comparison for 2017 and 2018 same period. 2018 11 reported crimes only of which directly affecting the community (2x affray and 1x theft from a motor vehicle) 2017 20 crimes reported and 7 directly affecting the community.	

	In the past 8 months PCSO's have gone from 6 in Tavistock to just 2 full time and 1 part time. Other areas that have a higher crime rate or intelligence information have a higher police presence. Crimes can be reported anonymously at Crime Stoppers 0800 555 111	
7	Matter from the previous meeting:	
7a	Storage of road salt: Cllr Roche, not much progress. 2 options either brick off a section of current storage shed or build an extension. Access needs to be straight in for ease of unloading and loading. Need to get a digger in to scoop back soil so not interfering with tree roots. Cllr Moorhead proposed that the digger works be capped at £200, Cllr Mouncher seconded al in favour.	
7b	Site survey of war memorial: Cllr Collins, pre-application for funding approved by the War Memorial Trust, however no guarantee, should know the outcome by the end of June. Our memorial has no structural damage its cosmetic. Cllr Collins proposed if no funding then £5,000 works comes from the capital project funds. To vote on at May meeting in readiness for works in July, giving time for more quotes to be sourced.	Cllr Collins
7c	Dictaphone to record meetings: Cllr Collins, quotes had been sourced, however it was decided that the quality of recording could be poor and one sided, therefore more quotes required for better sound quality and storage space also with the capability of downloading to be sourced by Cllr Collins.	Cllrs Collins
7d	Data Protection Officer: Cllr Beard, need to employ a company to keep HPC compliant with new changes coming in to effect on 25 th May 2018. Cllr Beard proposed, Cllr Collins seconded. Cllr Keane abstained as she didn't know enough information. The remaining council were in favour, motion carried.	Cllr Beard
8	Village archive:	
8a	An email request had been made about archiving the village history, She mentioned Mr & Mrs Fitzsimmons collection, Clerk explained that this was their private collection and that HPC had no right to archive this. Cllr Beard had previously spoken to Mr & Mrs Fitzsimmons about this matter and they were not in favour.	
9	WW1 100 year anniversary:	
9a	Horrabridge at war exhibition: it was announced that on November 3 rd and 4 th 2018 there will be an exhibition held in the village hall, Horrabridge Combined Service Group will be the lead but would love assistance from other local groups. Horrabridge has had residents and locals at all the major conflicts from Boer War to Afghanistan including WW1, WW2, Aden, Korea, Suez, Northern Ireland, Falkland Islands, Bosnia, Kosovo, & Iraq. I would hope that the residents of the village will get behind this exhibition and support this event which will be helping by raising funds towards the Horrabridge War Memorial Renovation.	
9b	Consideration of purchasing a building poppy and/or plastic poppies: Cllr Beard, cost of a building poppy is £500 or 10inch plastic poppies with tie backs are free however a donation to the poppy appeal would be appreciated. It was agreed the building poppy was too expensive. To agree at next meeting how many plastic poppies to order and the sum of the monetary donation to make. Cllr Mouncher suggested speaking with the Stitch, knit & natter group within the village about making poppies to be purchased.	Clerk
10	Consideration of entry into 'Best kept village' competition:	
10a	It was decided that further investigation of the competition is required. No entry this year as judging takes place in June. Also with current building works at Walkham Meadows and the play area in Weir Park. Next year judging is done in two stages. Participation of villagers is paramount. To be discussed further at an Open Spaces meeting yet to be arranged. Cllr Beard to contact Clerk with diary date.	Cllr Beard
11	Borough and County Councillors reports:	
11a	Cllr Cloke, not much different in council tax. WDBC have purchased new vehicles for refuge collection. This means different items in the same boxes, stickers included with the council tax bill. A new service for those less abled called 'Assisted collection' whereby the waste is taken from the doorstep rather than the pavement/roadside. Villages in Action (ViA) provide entertainment such as music, Jazz, clown etc They are financially struggling, meeting on 24 th April to unveil a new menu of acts. A local rep to	

	act as an agent. ViA charge in the region of £150 and anything over that goes back to HPC. A lot of information on their website.	
11b	Cllr Moyse, Telephone mast, the challenge by DNPA of the position of the e mast fell outside the 56 day period, now has permission by default. Cllr Moyse challenged Chris Hart of DNPA that this should never have been allowed to occur, he will be writing to Vodafone about how they have dealt with this matter. Cllr Beard stated that he was annoyed that some else make a decision on our behalf, our opinion doesn't seem to matter. HPC looked a different sites that would have been more suitable but they did not listen.	
12	Planning:	
12a	0045/18 Telephone mast at the top of Graybridge Road – HPC objected strongly to this application, whilst considering the village could benefit from improved mobile signal the mast will not only stand at 12.5 metres tall it will also have dishes on it, therefore making it unsightly. DNPA originally turned the application down, but had no right due to. <i>A statement from DNPA 'In 2016 the government amended permitted development rights for telecommunications infrastructure, relaxing the planning rules on certain types of masts, apparatus and antenna. The regulations are complex and are contained in the Town & Country Planning (General Permitted Development) (England) (Amendment) (No.2) Order 2016.</i> <i>Amongst other detailed matters this effectively gives permission for telecommunications companies to erect masts, in the case of National Parks, up to 20 metres in height. There are rights to attach antenna, to place cabinets and for associated apparatus in connection with the installation'.</i> Cllr Roche to contact MP Jeffery Cox to re-site the mast in an area where we want it. Cllr Mouncher proposed for Cllr Roche to go ahead and contact MP Cox, Cllr Beard seconded, unanimous vote in favour of, motion carried.	
12b	0154/18 Green Gables, Plymouth Road – side extension to replace existing and demolition of greenhouse structure. HPC supports the application	
12c	0115/18 Bedford House, Magpie – replacement conservatory to East elevation and new extension of West elevation. HPC supports the application	
12d	TPO beech tree, The Old Rectory, the tree is deceased and needs to be removed urgently.	
13	Finance	
13a	To consider payment to be made as on list attached (cheque signing) Yelverton Garage 53.00 Fuel for parish vehicle Andrea Taylor 60.00 Working from home expenses Horrabridge Hedgehog carers 130.00 Donation Horrabridge Youth Club 130.00 Donation Citizens Advice 130.00 Donation DALC 458.43 Membership Cllr Minns questioned the Countrywise Tree Care payment of £192.50	
13b	Approval of burial ground charges – not discussed as Cllr Hemsil absent.	
13c	TaP fund payments: Cllr Roche, has made several attempts to obtain money owed (£320 weed spraying course for handyman and £5,700 for VAS sign) but no response as yet. Will continue to chase.	Cllr Roche
13d	Audit dates this year with submission of information with the RFO and the Chairman of Finance has to be submitted by 11 th June to the External Auditors. The Internal Audit is taking place on 22 nd May.	Clerk Cllr Hemsil
13e	External discrepancy report – not discussed as Cllr Hemsil absent.	
14	Open Spaces	
14a	Position of dog waste bin at Copperfields: Cllr Moorhead, difficult to position, no one would want this near their front garden, the smell in the summer would be extreme.	
14b	Repositioning of dog waste bin in Fillace Park recreation field: Cllr Moorhead, to re-position on the railings where the path splits (Walkhampton Road and New Park).	

14c	Allotment meeting date: Tuesday 24 th April, 7.30pm in the village hall.	Cllr Moorhead
14d	Burial Ground waste: Although voted in favour of at March meeting, the Clerk informed the council that the annual £40 charge runs from October to September and by starting in April HPC will be subject for another payment of £40. The council decided to proceed with the March vote. Clerk to instruct WDBC.	Clerk
14e	Update on playground repairs in Weir Park: Cllr Beard: Equipment not installed correctly by Huck nine years ago which has led to current problems. This admission by Huck could save HPC thousands. Waiting to hear what Huck offer.	Cllr Beard
14f	Lengths man funding: Cllr Roche, The TaP fund has allocated £750 for lengths man work, the administrators for this is Plaster Down Council. Cllr Roche suggested that Peter Tavy's lengths man is used and that HPC write a list. It was suggested that Jordan Lane, an area near Dostabrook and School Lane. Cllr Beard and Moorhead to discuss other areas.	Cllr Bear Cllr Moorhead
15	Councillors reports and items for future agenda	
15a	Cllr Minns – Road Warden scheme	Clerk
15b	Cllr Roche – Neighbourhood Plan	Clerk
15c	Cllr Beard – meeting with Tom Bell, covering sick leave for Highways, drains on Bedford Road and Jordan lane choked up. DCC have been given extra funding for drainage this year. Fence by the Leaping Salmon passed to the 'Bridge' department, waiting to hear back. Road surface on the bridge in terrible state, again should come from the 'Bridge' department.	Cllr Beard
15d	Cllr Keane – temporary advertising signs at the top of Graybridge Road and A386. Cllr Moyse stated that they should only be in place for a maximum of 28 days. Cllr Keane to speak to the relevant businesses.	Cllr Keane
15e	Cllr Collins – for next month's agenda – discuss appointing a solicitor for dealing with Mr Sweetinburgh queries.	Clerk
16	Democratic / Public Question Time: (max 10 minutes)	
16a	A suggested contact for repair works needed to the War Memorial. Cllr Collins passed his contact details to be passed on to the named person.	Cllr Collins
16b	Play park equipment needs more for toddlers rather than the bigger children. Cllr Beard said he received a letter from the school stating that educational play equipment would benefit such as ropes, climbing stuff etc. The pirate ship has not been forgotten. The disabled swing needs further investigation as different swings have different regulations.	
16c	Telephone mast disgusted at the attitude that the village shouldn't have a decent mobile signal. This is not down to HPC but DNPA. Plenty of telephone poles and street lighting poles in the village. Cllr Beard reminded the public that the mast would have two dishes on it and it was on the entrance to the village, HPC agrees a better mobile coverage is needed but placed elsewhere.	
16d	Best kept village, notice the village is getting dirtier mostly caused by the dustmen, they leave a lot of rubbish behind. HPC handyman spends a lot of time litter picking. HPC to look at organising regular village litter picking events. Clerk to put on Mays agenda.	Cllr Collins Clerk
17	Date of next meeting:	
17a	Tuesday 8 th May 2018, AGM at 7.00pm followed by full council meeting at 7.30pm in the village hall.	
	MEETING CLOSED at 9.10pm	

Glossary

HRFT	Horrabridge Recreation Field Trust
HPC	Horrabridge Parish Council
HRSA	Horrabridge Rangers Sports Association
WDBC/WD	West Devon Borough Council
DCC/DC	Devon County Council
DNPA	Dartmoor National Park Authority
SWW	South West Water

EA	Environment Agency
LACC	Local Authority Control Company
TPO	Tree Preservation Order
HATOC	Highways and Traffic Orders Committee
HNPSG	Horrabridge Neighbourhood Plan Steering Group
DALC	Devon Association of Local Councils
RFO	Responsible Finance Officer
EO	Enforcement Officer
ViA	Villages in Action