

DRAFT MINUTES

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON TUESDAY 14th AUGUST 2018, 7.30PM, AT THE VILLAGE HALL

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs, P Beard (Chair), T Lear, A Moorhead, S Roche

Ms S Honey (Clerk), Cllr D Cloke (WDBC), Plus 36 members of the public

PUBLIC OPEN SESSION 7 members of the public wished to speak

1. The War Memorial restoration was mentioned but the Chair explained that it was not a parish concern at the moment.
2. Cllr D Cloke asked whether a Japanese knotweed problem had been dealt with as he understood Devon Highways had treated the weed which was now dying back. Grass nearby had also become overgrown and a question was raised asking who would be liable for cutting it. The Chair said the Council will resume the task of performing a courtesy cut.
3. There had been a road safety issue due to tables and chairs being placed outside the Leaping Salmon pub by the roadside. The Chair explained that Devon Highways had been notified of the complaint.
4. A member of the public asked if they would be allowed to paint the old wheelbarrow planter situated on the Green and would the Council provide paint? The Council agreed to provide the paint so that the planter could be repainted.
5. The issue of speeding past the local school was raised and whether speed signs could be erected. The Chair expressed the hope that Cllr P Sanders might be able to help as well as Devon Highways.
6. A question was raised regarding last month's minutes and the Pavillion. The Chair said that he would be providing a report at Item No 8 on the agenda.
7. One member of the public gave their thanks for the success of the Party In The Park.

001:18/19 APOLOGIES FOR ABSENCE

Cllr D Keane and Cllr D Moyse (WDBC)

002:18/19 DECLARATIONS OF INTEREST

None

003:18/19 CONFIRMATION OF MINUTES

The Minutes of the meeting held on Tuesday July 2018 were **agreed** as a true record to be signed by the Chair subject to two minor amendments;

- a. Amendment of Item 14C
- b. Ratification of Annual Parish Meeting minutes at 2019 Annual Meeting

004:18/19 STANDING ORDERS

The Council **agreed** to amend the Standing Orders to allow the inclusion of the Co-option procedure and to confirm the Right of the planning Sub-Committee to ratify planning decisions and report them at the next full Council meeting.

005:18/19 APPOINTMENT OF A PARISH COUNCILLOR

Under Rule 8 of the Local Elections (Parishes and Communities) Rule 1986, the Council was now able to fill the casual vacancy for 7 HORRABRIDGE councillors by co-option.

The Council had received 5 applications from;

A Minns, C Edmondson, M Huda, E Hemsil and A Berry. With the exception of A Berry, all the other applications were **approved by the Council**.

006:18/19 PARTY IN THE PARK

A report was given by P Moucher while the new councillors signed their Declaration of Acceptance Forms. The Party had been well received and that he would be happy to help arrange the event again next year. The Chair said that the day had helped local businesses by providing an increase in revenue.

The Barrel Race and family fund day planned for Sunday 26 August was noted and the Council gave its **support** for the planned event.

007:18/19 TO ACCEPT THE RESIGNATION OF CLLR ROCHE AS CHAIRMAN OF THE FINANCE COMMITTEE AND ELECT A NEW CHAIRMAN.

The Council **accepted** Cllr Roche's resignation and duly elected Eric Hemsil, who was proposed by A Moorhead, seconded by A Minns.

008:18/19 CHAIRMANS REPORT – HORRABRIDGE RECREATION FIELD TRUST

The Chair suggested that a plan should be produced for the refurbishment of the Pavilion and new gym equipment but this would take time to arrange.

Cllr Roche explained that the original set up of the Charity in Trust had now been transferred to the Council's control however it would still remain a Charity in Trust and its finance would be kept separate.

Interest in the project was needed from other councillors whereby Cllr Huda expressed his willingness to help. Cllr Roche also hoped they could liaise with the local football team although overall control would remain with the Council.

009:18/19 BOROUGH AND COUNTY COUNCILLORS REPORT

Cllr Cloke allayed fears raised from a recent West Devon Borough Council email suggesting that the responsibility and maintenance of Magpie public toilets could be a responsibility of the Council. Tourists expect to find and use such facilities but WDBC now find them unaffordable to maintain. However, Horrabridge can now disregard the email. Cllr Cloke confirmed that they were part of Buckland Monachorum parish.

010:18/19 PLANNING

0369/18 Extension to Fillace Park Shed - The Council **resolved to support** the application.

Discussed by the Planning Committee at the Planning meeting held earlier, Cllr Roche reported the decisions made;

0379/18 Barn at Magpie Leisure Park – Certificate of Lawfulness – The Committee **resolved to** take a **Neutral** view and make **No Comment**.

0411/18 Magpie Leisure Park – Certificate of Lawfulness – The Committee **resolved to support** the application, hoping that extra holidaymakers would help local business.

TPO 18/0043

The Committee **resolved to remove** the TPO in order for the works to be carried out.

010:18/19 BANK STATEMENTS

The Council **authorised** the Clerk to change the address on the bank statements and start the process to set up online banking.

011:18/19 FINANCIAL MATTERS

Cllr Roche explained that the 2016/17 External Audit Report was available should anyone wish to see it but the 2017/18 report had not yet been received from the External Auditors.

It was noted that the Clerk should be available in the Parish Office for any questions most Thursdays between 10.30am and 12.30pm.

Bank Reconciliation and Budget Monitor

The bank reconciliation (App A) and payment list (App B), dated 31 July 2018, was reviewed and the following payments **approved**.

Name	Date	Description	Amount
WDBC	01/04/18	Emptying of litter bins	355.68
Dartmoor Pest Control	01/08/18	Wasp Control	60.00
Dartmoor Pest Control	03/08/18	Wasp Control	70.00
British Gas	31/07/18	Electricity	152.09
Travis Perkins	25/07/18	Paint and materials	70.91
Yelverton Garage	31/07/18	Diesel	97.46
Andrea Taylor	31/07/18	Expenses	60.00
Medland Sanders &T	26/06/18	Kubota Service	270.63
Medland Sanders &T	26/06/18	Kubota Service	171.70
Yelverton Garage	02/07/18	Diesel Mower	23.54
Yelverton Garage	06/07/18	Diesel Truck	30.00
Viking	30/07/18	First Aid kit and Motokit	88.16
Lindsay Rogers	19/07/18	Flailing to football ground	120.00
PB Building	02/07/18	Repairs to bridge	396.00
Vehicle Licencing	31/07/18	Road Tax	250.00
Shane Honey	07/08/18	Data Stick	9.75
Shane Honey	07/08/18	Stationary	22.84
			2,248.76

Cllr Hemsil asked the Clerk if they could establish the identity of a receipt received from an L J Groch.

012:18/19 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr Hemsil asked why the play equipment was not on the agenda yet. The Chair explained that the money had been agreed but the project had been deferred until local children go back to school in the Autumn. The pirate ship installation costs would be twice the cost of the actual ship so the council were seeking alternatives.
2. The Chair mentioned the Horrabridge Public Participation Policy (PPP) stating that the public would now have 20 minutes of time with which to speak in before meetings began and 10 minutes after.
3. Cllr Lear mentioned the Flood Risk issues and suggested an Open Day be held to discuss the issue in the future and hoped the school would be involved.
4. Cllr Moorhead mentioned the growth in local hedges suggesting Lindsay Rogers would provide a quote for cutting hedges in Fillace Lane, the burial ground and the allotment field. It was mentioned that the council was only responsible for the hedges up to the Sycamore Tree in the allotments the remainder was Housing Association land.
5. A new Hoover was needed for the village hall and replacement stair carpet as the present carpet had become worn.
6. Village signage had become worn and the burial ground sign had different wording to the rest of the village signs. Also the dog signs in the park were old and the instruction unclear.
7. Fencing near the bridge needs replacing as it could be a Health and Safety hazard especially with the Leaping Salmon Public house reopening. More people could wander near to the water's edge.
8. Cllr Minns mentioned "Councillors onto Committees".
9. Cllr Edmondson reminded the council of pot holes and the condition of some local roads.

10. Cllr Roche suggested a lengthsman would be required at some stage to inspect local drainage.

The Chair offered question time back to the Public.

1. One member of the public asked if the speaker sound system in the village hall could be improved.
2. Another person asked if the Council's finances had been separated into different accounts. The Chair explained that due to internet banking problems the Council had not yet been able to do this.
3. The Chair confirmed that there were still 3 vacancies for parish councillors on the Council.
4. One person enquired if there had been any news regarding the Environment Agency and proposed tree works.

013:18/19 DATES OF FUTURE MEETINGS

The next meeting was confirmed as Tuesday 11 September 2018.

Note: All meetings are held on the second Tuesday in the month, at 7.30pm, unless otherwise specified

PART TWO

014:18/19 EXCLUSION OF THE PRESS AND PUBLIC

It was agreed that the press and public be excluded from the meeting on the grounds that public consideration of the remaining item on the agenda would, by reason of its confidential nature be prejudicial to public interest

015:18/19 TO CONFIRM THE APPOINTMENT OF THE NEW CLERK AND SALARY RATE

The Council **confirmed** the appointment of the new Clerk subject to a three month appraisal and six month review.

The salary rate set at 10.686 per hour was **agreed**.

The meeting closed at 8.45pm

Signed:

Date:

Cllr P Beard, Chair