

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON TUESDAY 12th MARCH 2019, 7.30PM, AT THE VILLAGE HALL

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs P Beard (Chair), S Roche, C Edmondson, A Moorhead, , D Keane, M Huda, A Minns, T Lear

Ms S Honey (Clerk), Cllr D Cloke (WDBC) Cllr D Moyse (WDBC), Plus 11 members of the public

The Chairman opened the meeting at 7.30pm.

PUBLIC OPEN SESSION

A public open session was held for parishioners to ask questions and raise queries before the meeting started.

135:18/19 APOLOGIES FOR ABSENCE

Cllr P Sanders (DCC), Cllr E Hemsil

136:18/19 DECLARATIONS OF INTEREST

None

137:18/19 CONFIRMATION OF MINUTES

The Minutes of the meeting held on Tuesday 12th February 2019 were **agreed** by the Council as a true record and were duly signed by the Chair.

138:18/19 APPOINTMENT OF A PARISH COUNCILLOR

No applications had been received.

139:18/19 PLANNING

Result of applications discussed at the Planning Meeting of 28TH February 2019

0060/19 Erection of single storey home office (annexe) on redundant tennis court at Grimstone Manor, Horrabridge

The Council **resolved to support the application.**

0063/19 Demolition of existing garage and erection of two storey extension at 1 Chapel Close, Horrabridge

The Council **resolved to support the application.**

0601/16 Provision of car hard standings at Morningside, Plymouth Road, Horrabridge

The Council **resolved to support the application.**

140:18/19 PROGRESS REPORTS

LIGHTING NEAR PAVILLION; QUOTE £350.00

The council discussed the item but felt the views of nearby residents needed to be taken into consideration especially regarding the light turning on and off at different times.

The Council **deferred the item** to the next meeting.

REPAIR TO WALL BETWEEN SOUTHVIEW AND THE BURIAL GROUND

After a short discussion Cllr A Moorhead **offered to obtain quotes** for the work.

RENEWAL OF PATH THROUGH RECREATION GROUND TO FILLACE PARK

Cllr C Edmondson asked Cllr D Cloke if there might be any funds available within WDBC for funding toward the repair. Cllr Cloke suggested that grant funding was not possible. Cllr C Edmondson offered to look into other types of funding. The Chairman wondered if Cllr P Sanders (DCC) might be able to help.

Cllr S Roche suggested that the land might not belong to the Council. Cllr D Keane felt it was important to make the repairs as soon as possible as the Council had offered to match (a previous attempt for a grant had failed) with funding of £7,500 toward the works.

The council **agreed** to seek out the quotes for an update to the situation.

TRUCK REPAIRS

Cllr M Huda requested costs of running the present truck in order to compare with the purchase of a new one.

The item was **deferred to the next agenda**.

NEW STAIR CARPET

Cllr D Keane had obtained three quotes (to include the fitting of bull noses); one for £673.00, £600 (Tavistock Carpets) and £558.00 (Yelverton Carpet Co).

The council **agreed** to accept the quote from Tavistock Carpets at £600.00

141:18/19 DRAFT EQUALITY POLICY FOR APPROVAL- Appendix D

The Clerk presented a draft policy to the council.

The Council **resolved to accept** the policy.

142:18/19 DRAFT GRIEVANCE POLICY FOR APPROVAL – Appendix E

The Clerk presented a draft policy to the Council. Cllr S Roche suggested at paragraph 3 of the policy Stage 1; should state “disregard after 36 months” and Stage 2 should “look for improvement within 6 months”.

The Council **resolved to accept** the changes and agree the policy at the next meeting.

143:18/19 DRAFT COMPLAINTS POLICY FOR APPROVAL – Appendix F

The Clerk presented the draft policy to the Council.

The Council **resolved to accept** the policy.

144:18/19 REVISED HEALTH AND SAFETY POLICY FOR APPROVAL – Appendix G

The Clerk presented the draft policy to the Council.

The Council **resolved to accept** the policy.

145:18/19 APPROVAL OF PURCHASE OF NEW OFFICE TELEPHONE

It was suggested that a suitable model should be sought and the detail and cost **presented for agreement at the next meeting**.

146: 18/19 WDBC DOMESTIC WASTE CHARGE FOR APPROVAL - £196.00

The WDBC charge of £196.00 for collecting domestic waste from the village hall was received.

The Council **agreed to pay** the charge after a vote of 5:3 (3 abstained).

147:18/19 DOG FOULING IN FILLACE PARK FOR DISCUSSION

The subject received lively discussion with suggestions ranging from fencing off a particular area to banning dogs from the park altogether.

Cllr S Roche explained that dog faeces had been found in the long grass near the pavilion and in other areas of the park. He felt this was not acceptable as the park is used by children and by the football club.

Cllr A Minns asked how the Council would police a ban? Cllr S Roche explained that the parish council had old Bylaws and there were also Public Space Protection Orders that could be enquired into. He asked Cllr D Cloke if there was any information on the subject that he knew of as Locality Officers were trained but it was difficult catching the offenders. Cllr C Edmondson wondered if dogs were allowed to run free in a public place.

Cllr S Roche explained that if an Order was taken out it would last for 3 years and that a Bylaw cost around £2,000 in the past. He also wondered if the Crime and Policing Act from WDBC might help.

Cllr D Cloke offered to investigate and report back. Cllr A Moorhead suggested the council purchase another dog waste bin and disposal bags and also erect another sign in the hope that irresponsible dog walkers would take more notice.

Cllr P Beard replied to a query from a member of the public explaining that council dog waste bins were emptied weekly at a cost of £2.47 per bin; the contents were incinerated by WDBC.

148: 18/19 ALLOTMENT WASTE DISPOSAL AND PURCHASE OF PADLOCK FOR GATE FOR APPROVAL

Cllr A Moorhead informed the council that the rubbish had been cleared.

The Council **agreed** to the purchase of a new padlock for the gate.

149:18/19 BUS SHELTER – REPLACEMENT OF MISSING SLATE FOR DISCUSSION AND APPROVAL

Cllr A Moorhead explained that the problem tile had since been repaired. The Council **approved** the repair.

150:18/19 DESTRUCTION OF GRASS VERGES; CORNER OF CHICHESTER AND PENCREBER ROAD FOR DISCUSSION

Cllr C Edmondson described the problem and said a video was available. Cllr A Moorhead explained that the Council did not own the verges and that the verges were for Annington Homes to repair and maintain. It was also a very difficult for the coach to turn around in the space available.

Cllr D Cloke suggested the bus pick up point was altered.

151:18/19 FINANCIAL MATTERS

I. Bank Reconciliation and Payment List

The bank reconciliation (App A) and payment list (App B), dated 28 February 2019, was reviewed and the following payments; including the Clerk's and staff salaries were **approved**.

Name	Date	Description	Amount
WDBC	12/02/19	Domestic waste collection charge	196.00
DB Heating	20/02/19	Gas system check and service	118.32
BEST Host	21/03/19	Website charge	66.00
Lincat	07/02/19	Water boiler replacement filter	93.92
			£474.24
BT phone (DD)	27/02/19	Phone and broadband	72.53
Total			£72.53

II. To approve the moving of Projects money to new account – Appendix C

The Council **agreed the transfer** of the projects money to the new account. Cllr A Moorhead asked the Clerk to check if repairs should be paid out of Revenue or could be paid from the projects money.

III. To approve the amended Village Hall hire and other parish charges agreed at the Finance meeting of 28th February 2019 - Appendices H and J

The Council **approved the new charges** for 2019/20

IV. To approve new PPI; jacket and boots for Handyman

The Council **agreed** the new PPI at a cost of £121.00.

152:18/19 BOROUGH AND COUNTY COUNCILLORS REPORT

- I. Cllr D Cloke informed the Council that he would not be standing as a Borough Councillor at the next election. He explained that he had enjoyed his time in post, finding the work very rewarding and great to work with so many volunteers.
- II. Cllr D Moyse had attended a Steering Group for the Local Plan with DNP. She reported that people seemed happy with the plan.
Regarding the Certificate of lawfulness at Dartmoor Country Holidays, Magpie Leisure Park, Tavistock, Cllr D Moyse explained it was a complicated process but Ms J Burgess from DNP had enforcement action pending.

153:18/19 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

- I. Cllr M Huda reported that Radio Walkham were planning another "Party in the Park" and hoped the council would approve the use of the park for the party planned for 3rd August 2019.
He also reported that ITV would be filming 6 drama episodes within the village, probably around the Hairdresser's shop. Filming would take around 2 to 3 days. He was renting the London Inn's car park for the use of technical staff. He had been asked if he knew of anywhere the film unit could park two catering trucks @ 18 tonnes and wondered if Fillace Park car park might be suitable to rent from the Council.

Cllr M Huda informed everyone that a village Easter Egg Hunt was planned as it would be good to see this event re-established. The London Inn would sponsor the purchase of the eggs.
- II. Cllr C Edmondson thanked Cllr M Huda of the London Inn for the free drinks after she and others had completed a litter pick around the village.
- III. Cllr A Moorhead asked the Clerk to contact Devon Highways as water was still coming down Sortridge Hill. The drains had been cleared but one, under a field, is blocked.
- IV. Cllr D Keane said another litter pick was planned.
- V. The Council received a thank you for the new tarmac around the burial ground.
- VI. Cllr S Roche said certain items within the projects money would receive the VAT back and the Clerk would arrange the claim in due course. So there would eventually be more money in the account.
- VII. The Chairman informed everyone of a planned "Re-enactment of Procession"; the organisers had enquired whether some councillors would volunteer to marshal the traffic. Cllrs M Huda and C Edmondson immediately volunteered.
- VIII. Cllr T Lear had noticed an object on the War Memorial and enquired as to whether something had been discarded upon it.

154:18/19 DATES OF FUTURE MEETINGS

The date of the next meeting was confirmed as Tuesday 9th April 2019.

Standing Orders were suspended while the second public session was held.

Public Open Session

A second public open session was held for parishioners to ask further questions.

Standing Orders were restored.

155:18/19 TO CONSIDER A MOTION TO EXCLUDE THE PRESS AND PUBLIC FROM THIS MEETING IN RESPECT OF THE CONFIDENTIAL OR SENSITIVE INFORMATION THAT IS PREJUDICIAL TO THE PUBLIC INTEREST

156:18/19 TO AGREE THE CLERK'S PERMANENT APPOINTMENT

The Council **agreed** to the Clerk's permanent appointment.

The Chairman closed the meeting at 9.15pm

Signed:

Date:

Cllr P Beard, Chairman