

**MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON
TUESDAY 11th June 2019, 7.30PM, AT THE VILLAGE HALL**

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs E Hemsil (Chairman), C Edmondson, A Moorhead, M Huda, P Beard, T Lear

Ms S Honey (Clerk), Cllrs D Moyse and T Bolton (WDBC), Plus 7 members of the public

PUBLIC OPEN SESSION

A public open session was held for parishioners to ask questions and raise queries before the meeting started.

The Chairman opened the meeting at 7.45pm

027:19/20 APOLOGIES FOR ABSENCE

Cllrs F Peart and S Roche

028:19/20 DECLARATIONS OF INTEREST

Cllr M Huda declared an interest in the sign having been erected advertising "The Party In The Park" in Weir Park as the London Inn would be providing the bar facilities.

029:19/20 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Clerk explained that **no applications** had been received.

030:19/20 CONFIRMATION OF MINUTES

The Minutes of the Annual meeting held on Tuesday 21st May 2019 were circulated and agreed but Cllr Moyse noted a few words were missing from her report. The Clerk agreed to add the wording and re-submit the minutes for signing.

031:19/20 PLANNING

0250/16 Erection of single storey side extension, Hillman Cottage. The application had been scheduled for discussion at the next Planning Committee meeting.

032:19/20 PROGRESS REPORTS

LIGHTING NEAR PAVILLION

Cllr Moorhead reported that nearby residents were in agreement of the light being mounted on the end of the old shed; but this will increase costs. It will operate with the existing street lighting times.

The Chairman said **more quotes** would be needed and offered to obtain them.

REPAIR TO WALL BETWEEN SOUTHVIEW AND THE BURIAL GROUND

Cllr Beard had nothing to report and the item was deferred to the next agenda.

TRUCK REPLACEMENT

Cllr M Huda explained that the existing truck could not be maintained much longer. The Chairman asked the Council to consider whether a second hand truck or new, with a lease option, should be obtained.

Cllr Huda explained that leasing would cost approximately £270 plus VAT per month so annually would cost around £3,000.

A second hand vehicle could cost between £5,000 to £10,000 although the lower amount would probably not purchase a suitable 4X4 vehicle for the heavy work needed. The Chairman to check the budget and funds available.

The Council **agreed** to purchase a second hand vehicle.

DOG WASTE BIN

Cllr Beard had erected a new bin near the end of the path near the screen in Fillace Park as an experiment to see if it would be used. This idea appeared to be a success as dog walkers were using the bin.

PAVILLION VALUATION

A valuation had not been obtained as yet.

TILLY BRIDGE

Cllr Moorhead explained that the boards were rotten and that he had made a temporary repair but those responsible for the Bridge's upkeep and maintenance should effect a suitable repair as soon as possible.

The Clerk was **instructed** to contact DCC in order to arrange a repair.

033:19/20 WI 100TH ANNIVERSARY – REQUEST PLACEMENT OF SEAT IN WEIR PARK

The Council resolved to **support the request** but to identify the location and type of seat to be erected.

034:19/20 BEATING THE BOUNDS 2020 FOR DISCUSSION

This item was deferred to the next meeting.

035:19/20 GRANT APPLICATION FOR DISCUSSION

Cllr C Edmondson explained that the application was ready to send but the council had made no agreement for match funding to date (approx £7,500) of total £15,000.

The Council **agreed** to match fund the project but for the benches only. The footpath element of the application should be dealt with separately and added to the next agenda.

036:19/20 TRAINING AND DEVELOPMENT POLICY FOR THE COUNCIL'S CONSIDERATION AND APPROVAL

The Council **agreed** to adopt the policy.

037:19/20 APPROVAL OF SLCC WEBINAR FOR CLERK; 12TH AND 19TH JUNE (AGENDA AND MINUTES) £60 PLUS VAT

The Council **agreed** to the Clerk attending the webinar.

038:19/20 FINANCIAL MATTERS

I. Bank Reconciliation and Budget Monitor

The bank reconciliation (App A) and Budget Monitor (App C) dated 31 May 2019, was reviewed and **approved** by the Council.

II. Consideration of approval of the following Payment List (App B) and Clerk's and staff pay for May 2019

Name	Date	Description	Amount
Sparling recycling	24/05/19	Disposal of tyres	343.10
Dartmoor Pest Control	14/05/19	Bee control	120.00
Travis Perkins	21/05/19	superglue	6.78
Clarity Copiers	10/05/19	photocopier repair	48.00
Yelverton garage	30/04/19	diesel	80.27
Leg O Mutton Garage	02/05/19	Drain fuel tank	102.00

Leg O Mutton garage	20/05/19	Fit new bulb and bulb holder	61.20
			£761.35
For information Direct Debits			
British Gas		Gas - Village Hall	279.33
SWW		Water - Village Hall	4.57
SWW		Water - Cemetery	7.97
BT Phone		Phone bill	88.27
			£380.14
TOTAL			1141.49

The Council **approved** the payment list and the Clerk's and staff salaries.

Cllr Moorhead asked those present to note the cost of the Sparling Recycling invoice due to rubbish being dumped and the Council having to bear the cost.

III. To consider and approve the Internal Auditor's Report of 2018/19 Accounts

The Clerk presented the Internal Auditor's report to the Council. The Council **approved** the report.

IV (a) To resolve to sign off the Annual Governance Statement 2018/19

The Clerk presented the Annual Governance Statement to the Council. It was duly acknowledged, **approved** and **signed**.

IV (b) To resolve to sign off the Accounting Statements 2018/19

The Clerk presented the Accounting Statements to the Council. The Council duly **approved** the Statements.

V. Subscription to Local Council Public Advisory Service (LCPAS) £120.00 for consideration of the Council

The Council **resolved NOT** to subscribe.

039:19/20 BOROUGH AND COUNTY COUNCILLORS REPORT

- I. Cllr D Moyse explained that the DNP AGM had been held last Friday. There had been changes to the Committee because of the Elections and a new Chairman had been elected.

The Committee had always been proactive, organising working parties to deal with issues relating to the Moor, even digging ditches!

- II. Cllr Bolton mentioned issues such as Biodiversity and climate change and that people would have to change the focus of how they dealt with environmental issues in the future; looking at electric cars etc.

040:19/20 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr T Lear said a huge chunk of masonry had appeared in the river. Cllr Moorhead explained that it had always been there but low waters had exposed it.

The Scouts were re-using old plastic bottles and turning them into dog mess "pooper scoopers" and would the Council consider supporting this initiative for a Scout Badge.

The Council **agreed** to support the initiative.

Cllr Beard said a request to supply dog poo bags had previously been rejected. The Council asked for it to be put on the next agenda.

2. Cllr M Huda reported that the Youth Club Fire Doors need checking and some replacing and an updated Fire Risk Assessment should be carried out. He asked whether the Council would consider funding the Risk Assessment.
3. Cllr C Edmondson reported that brambles seemed to be taking over near the old Army Estate. The Council **agreed** it was a job the Handyman could do.
4. Cllr Moorhead reported that the Burial Ground (right hand side) has trees rubbing on the slates so they need to be cut back.
The seating area outside the Leaping Salmon needs weeding as there are weeds sprouting everywhere.
The path through Fillace should be cut back. A pair of long handled loppers could do the job easily.
5. The Chairman felt the Burial Ground hedge looked messy and suggested it be tidied up however; Cllr Beard explained that hedges could not be cut back until September. The Chairman suggested the hedge might be removed and another form of fencing be used instead. The issue was deferred till September.
The Chairman explained that a letter of complaint had been received regarding the state of the long grass in areas of the Burial Ground.
Cllr Beard explained that some other grounds looked worse.
The Chairman explained that he was only concerned with the Horrabridge Burial Ground.
Cllr Beard wished it noted in the minutes that he took offence to the remark made by the Chairman regarding other burial grounds as his mother was buried elsewhere.
6. Mr Hillier had approached the Chairman to ask if he could erect a banner advertising the Party in the Park beside the Village Hall; the Chairman told him he would seek approval and since the banner was already displayed in the park no discussion took place.
Mr Beard said he had been told by Mr Hillier that the Chairman had given permission for it to be displayed in the park, this was incorrect.
The Chairman said he would speak to Mr Hillier to understand who he had spoken to regarding the banner being erected in the Park.
7. To discuss the future of parish trophies on next agenda again.
8. Hall Acoustics to next agenda.
9. Fillace Park path for discussion next agenda.
10. The Chairman would present the new Agreement between the Parish Council and Horrabridge Rangers Sports Association (HRSA) at the next meeting.
11. The Clerk to establish whether the HRSA would be holding a Firework night this year.
12. The Chairman asked Cllr Beard if a separate Organisation had been agreed to own and arrange the display of the Christmas lights for 2019. Cllr Beard said there was no separate organisation. The Chairman asked if he would confirm that the Christmas lights would be owned and organised by the Council. Cllr Beard **agreed**.
13. The Chairman had received two quotes relating to work required to trees along the hedgerow in Fillace Park.
The Council **agreed to accept** the quote from Budd Tree Services. The Chairman asked the Clerk to check he would speak to DNP in case any TPO's were in place and that the Chairman wished to be present when the Officer visited. Cllr Beard offered to arrange the closure of the path for the work.

Standing Orders were suspended while the Chairman allowed a second public session; for no more than 10 minutes.

Public Open Session

Standing Orders restored.

041:19/20 DATES OF FUTURE MEETINGS

The date of the next meeting was confirmed as Tuesday 9th July 2019.

The Chairman closed the meeting at 8.40pm

Signed:

Date:

Cllr E Hemsil, Chairman