

**MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON  
TUESDAY 10<sup>th</sup> SEPTEMBER 2019, 7.30PM, AT THE VILLAGE HALL**

(also available at [www.horrabridge-pc.gov.uk/](http://www.horrabridge-pc.gov.uk/))

**PRESENT:** Cllrs E Hemsil (Chairman), C Edmondson, A Moorhead, M Huda, and S Roche

Ms S Honey (Clerk) Plus 5 members of the public

**The Chairman opened the meeting at 7.30pm**

**PUBLIC OPEN SESSION**

A public open session was held for parishioners to ask questions and raise queries before the meeting started.

**086:19/20 APOLOGIES FOR ABSENCE**

P Beard, T Lear, F Peart

**087:19/20 DECLARATIONS OF INTEREST**

None

**088:19/20 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION**

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Clerk explained that **no applications** had been received.

**089:19/20 CONFIRMATION OF MINUTES**

The Minutes of the 13<sup>th</sup> August 2019 parish meeting were **agreed** by the Council.

**090:19/20 PLANNING**

Having no recent applications to comment on, the latest planning decisions from DNP were read out by Cllr S Roche (Planning Committee Chairman)

0282/19 Erection of Garage and workshop. Grimstone Manor – Granted

0294/19 Single storey extension - Birchwood – Granted

**091:19/20 CLERK'S REPORT**

None

**092:19/20 COUNCILLORS PROGRESS REPORTS**

GRANDFER TREE

In the north west corner of Fillace Park, a large stump remains of a tree once affectionately referred to as the "Grandfer Tree". A member of the public asked if he could turn this stump into a bench for public use.

The Council **agreed** to the work on the stump to provide a useful purpose for the tree's remains.

FLAGPOLE REPAIR

Cllr A Moorhead **offered** to affect the repair.

LIGHTING NEAR PAVILLION

Cllr A Moorhead reported that a second and third quote had not been received as yet but he would report back to the council as soon as the quotes had been received.

REPAIR TO WALL BETWEEN SOUTHVIEW AND THE BURIAL GROUND

Cllr P Beard **reported** to the Clerk by email confirming that the works had been **completed**.

PAVILLION VALUATION

A valuation had still not been obtained. Cllr A Moorhead hoped to speak with the person who had been asked to undertake it.

## BANNER POLICY

Cllr M Huda asked how the council would police a banner policy. He saw no problems helping local groups to advertise their events but commercial advertising would attract harris fencing which was too big and unsuitable for the local park.

The Chairman asked whether the council should allow commercial advertising at all.

Cllr A Moorhead suggested it might be difficult for the council to refuse.

The Chairman reminded everyone that there were various other ways to advertise events and that the park was not the only option.

The Council **agreed** that no banners would be allowed in Weir Park in the future.

## INSTALLATION OF WI 100<sup>TH</sup> ANNIVERSARY SEAT

The Chairman explained that installation (digging work) was expected over the coming weekend with the actual placing of the seat during the following week. It would be erected adjacent to the children's' play area.

Cllr A Moorhead enquired as to the whereabouts of the "Green" bench. The Chairman explained that Cllr P Beard had removed the seat in the interests of health and safety but had not informed the council at the time which may have lead to reports of the seat being stolen. In addition, the council should have been informed of any health and safety issue.

It was hoped the bench would be replaced in the spring of 2020.

## **093:19/20 RENEWAL OF PARISH COUNCIL INSURANCE – DUE 1<sup>ST</sup> OCTOBER 2019**

The Clerk explained that the renewal request had just been received from Came & Co (under a 3 year long agreement) at a value of £2,936.32.

The Council **agreed** to the renewal price.

## **094:19/20 BT REQUEST TO REMOVE PHONE BOXES IN CHAPEL LANE AND FILLACE PARK FOR DISCUSSION**

The Chairman explained that BT request the phone boxes are either kept as working phones or not at all. As he had received no comments or contact from members of the public the Chairman suggested the council agree to the removal of the boxes by BT.

The Council **agreed** to the removal of the phone boxes.

## **095:19/20 RECESS IN WALL BETWEEN STATION ROAD AND WEIR PARK FOR DISCUSSION**

The Chairman explained that the old seat appeared to have rusted away and would the council consider a replacement.

Cllr A Moorhead suggested a 100 % recycled plastic based model would work well; costing around £329.00, he could obtain some prices and more information.

The council **agreed** to Cllr A Moorhead obtaining more information and reporting back to the council.

## **096:19/20 TO SET UP AN OPEN SPACES WORKING PARTY**

The Chairman reminded council that there used to be a working party that met regularly and inspected council assets within the village. Due to the group being forgotten some repairs were being overlooked.

The Chairman suggested there should be a group of councillors to act as a committee and assist the Open Spaces Chairman in this task.

The Council **agreed** to form an Open Spaces working party / committee. Cllrs M Huda, A Moorhead, C Edmondson and the Chairman offered to join.

The Clerk was **instructed** to inform the Chairman of Open Spaces.

## **097:19/20 TO IMPROVE ACCESS TO VILLAGE HALL FROM ROAD FOR DISCUSSION AND AGREEMENT**

The Chairman explained that TASS had reported difficulties manoeuvring wheelchairs over a small area of rough pathway between the village hall main entrance and the main road.

The Chairman asked who should affect this small repair. Although Cllr A Moorhead suggested it was a job the Handyman could do, Cllr M Huda offered to make the repair.

The council thanked Cllr M Huda for the offer.

### 098:19/20 FINANCIAL MATTERS

#### I. Bank Reconciliation and Budget Monitor

The bank reconciliation (App A) and Budget Monitor (App C) dated 30<sup>th</sup> August 2019, was reviewed and **approved** by the Council.

The Clerk reported that the second half of Precept had just been confirmed as £18,487.00.

The Chairman explained that, if the current forecast was consistent then the council would have a surplus of around £25,000 at the end of the year so it should spend more money. Income from village hall use had increased but the roof needed a repair. The Chairman offered to investigate costs to repair the roof.

#### II. Consideration of approval of the following Payment List (App B) and Clerk's and staff pay for August 2019

Name	Date	Description	Amount
DC Besgrove	13/08/19	Toilet repair V Hall	232.44
Yelverton garage	31/07/19	Fuel	41.49
Leg O'Mutton garage	09/08/19	Old truck MOT and work	98.20
Leg O'Mutton garage	07/08/19	New truck Cam belt	580.44
Travis Perkins	09/08/19	Brush and filler	9.13
Plusnet	01/09/19	phone and broadband	38.10
S Honey	04/09/19	Datastick reimburse	10.00
RoSPA	29/03/19	Play equipment inspection	90.60
			<b>£1,100.40</b>

The Council **approved** the payment list and the Clerk's and staff salaries.

#### III. To add Cllr M Huda as a bank signatory

The Council **approved** Cllr M Huda as an additional bank signatory.

### 099:19/20 BOROUGH AND COUNTY COUNCILLORS REPORT

None

### 100:19/20 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr A Moorhead reported that the repair to Tilly Bridge had been completed however, there were still some boards with rotten ends. Understanding the difficulty contacting people by telephone these days, having to complete query forms online, it was suggested the Clerk email Cllr P Sanders at DCC in the hope a more thorough repair could be achieved. Hedges needed trimming/cutting in Fillace Lane, Burial Ground, the Allotment field and areas in Walkhampton Road but not the Old Station as this was sorted last year. Cllr A Moorhead explained that Mr L Rogers quoted between £200 -250 to complete all the work listed.  
The Council **agreed** the work could be completed by Mr L Rogers. Cllr A Moorhead to arrange.
2. Cllr S Roche informed everyone that the newly formed Pavillion Working Group had met recently and had reached an agreement on a plan. Once complete it will be posted for parishioners. Planning permission would need to be obtained with costs around £924.00. It would last for three years. The old building would need to be demolished. Funds for the planning permission might be required by next month's meeting.

3. Cllr C Edmondson asked if anyone would be interested in attending a defibrillator course if she arranged one. The Chairman said the local school might still hold the practice machines used and part funded by the council for the last practice sessions.  
Cllr C Edmondson to arrange.  
Cllr S Roche explained that a new battery would be required at some time.  
Cllr A Moorhead suggested the council agree beforehand to buy a new battery when the time comes rather than slow the order process by bringing the request for funds back to the council at a later date.  
The Clerk reminded everyone that any emergency purchase could be arranged without the need to wait for the council to meet specifically.

Standing Orders were suspended while the Chairman allowed a second public session; for no more than 10 minutes.

### **Public Open Session**

Standing Orders restored.

### **101:19/20 DATES OF FUTURE MEETINGS**

The date of the next meeting was confirmed as Tuesday 8<sup>th</sup> October 2019.

### **102:19/20 EXCLUSION OF THE PRESS AND PUBLIC**

To resolve that in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings ) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

### **103:19/20 TO DISCUSS A MATTER UNDER THE VEXATIOUS AND HABITUAL COMPLAINTS POLICY**

A matter was discussed under the Vexatious and Habitual Complaints Policy and a solution **agreed**.

The Chairman closed the meeting at 8.30pm

Signed: .....

Date: .....

Cllr E Hemsil, Chairman