

**MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON
TUESDAY 9th JULY 2019, 7.30PM, AT THE VILLAGE HALL**

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs E Hemsil (Chairman), C Edmondson, A Moorhead, M Huda, P Beard, T Lear, F Peart and S Roche

Ms S Honey (Clerk) Plus 10 members of the public

The Chairman opened the meeting at 7.30pm

PUBLIC OPEN SESSION

A public open session was held for parishioners to ask questions and raise queries before the meeting started.

042:19/20 APOLOGIES FOR ABSENCE

None

043:19/20 DECLARATIONS OF INTEREST

The Chairman declared an interest in Item 5, regarding Planning application 0274/19
Cllr A Moorhead declared an interest in Item 11, regarding the HRSA

044:19/20 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.
The Clerk explained that **no applications** had been received.

045:19/20 CONFIRMATION OF MINUTES

The Minutes of the Annual meeting held on Tuesday 21st May 2019 and the minutes of the 11th June parish meeting were **agreed**.

046:19/20 PLANNING

The Planning Committee had made the following decisions;

0250/16: Erection of single storey side extension, Hillman Cottage. Support

0238/19: Construction of 2 in No. two storey terraced affordable housing, Fillace Lane. Neutral View

0274/19: Extension to front of dwelling to provide shower room, 27 Youldon Way. Support

047:19/20 CLERK'S REPORT

LOOP SYSTEM

The Village Hall Loop System had been serviced by Gordon Morris Ltd and found to be working well and to the standard required. The WI had contributed funding toward the service.

TILLY BRIDGE

Structural damage to the bridge had been reported to Devon Highways. Their reply anticipated that the work would be completed by 9th July 2019.

048:19/20 COUNCILLORS PROGRESS REPORTS

LIGHTING NEAR PAVILLION

The Chairman reported that two powerful LED lights had been given to the council but needed checking for suitability and a trench might need to be dug.

Cllr Moorhead offered to speak to Mr J Lynden to see if the suggestion was feasible and report back to the Council.

REPAIR TO WALL BETWEEN SOUTHVIEW AND THE BURIAL GROUND

Cllr P Beard reported that the work was scheduled to start on Thursday and that it should be completed by Tuesday next.

TRUCK REPLACEMENT

The Chairman explained that a replacement truck had been sourced at a cost of £6,500 and as the existing truck was due for an MOT test on 13th August it should be replaced promptly.

The Council **agreed** to the purchase of the second hand vehicle voting; 6 for and 2 abstentions.

PAVILLION VALUATION

A valuation had still not been obtained as yet. Cllr A Moorhead offered to speak to the person who had been asked to undertake it.

FILLACE PARK FOOTPATH REPAIR FOR DISCUSSION

Various options were discussed including closing down the existing and marking out a new path on the other side of the river. Quotations would be obtained for repair to the existing one and for a new path. Specifications would be needed before this could be done. (All quotes must be provided to the Clerk as per the Council's Financial Regulations).

Cllr S Roche suggested the land may be private and that someone had laid tarmac in the past. If the path was repaired it could become the responsibility of the Council to maintain in the future. TO DISCUSS THE FUTURE OF SPORTS TROPHIES HELD BY PARISH COUNCIL

No decision had yet been made regarding the trophies. Mr Benfield had suggested an idea for their use.

The Clerk was **instructed** to provide him with a list of the trophies.

049:19/20 BEATING THE BOUNDS 2020 FOR DISCUSSION

The Chairman asked the councillors for a volunteer to organise the event held in September 2019. Cllr S Roche offered to take on the role.

050:19/20 INSURANCE VALUATION FOR VILLAGE HALL FOR DISCUSSION

The Chairman had obtained an up to date re-build valuation from local builder, Mr K Farnham. The property's re-build had been valued at £390,852.

The Clerk was **instructed** to check with Came & Co whether the Council's policy will cover the amount.

051:19/20 REQUEST FROM HORRABRIDGE SCHOOL TO USE FILLACE PARK FOR CAR PARKING DURING SCHOOL FESTIVAL ON 28TH SEPTEMBER

The Council **agreed** to allow the school to use Fillace Park for car parking during the festival.

052:19/20 DISCUSSION REGARDING A LEASE AND STORE FACILITIES FOR HORRABRIDGE RANGERS SPORTS ASSOCIATION

Cllr A Moorhead asked councillors to consider a lease agreement between the Parish Council and the Horrabridge Rangers Sports Association (HRSA) to enable the HRSA to fence off an area behind the Pavillion for storage of the goal posts. The area has previously been unofficially used as a dumping area so fencing this part off would help alleviate the problem. The Chairman reminded councillors that the Electricity meter must be left free for access; he also reminded councillors that a Lease from the Parish Council cannot be granted for more than one year so therefore, would be renewable.

The Council **agreed** to allow the area to be fenced and used for storage.

053:19/20 PRESENTATION OF AN AGREEMENT BETWEEN THE PARISH COUNCIL AND HORRABRIDGE RANGERS SPORTS ASSOCIATION FOR AGREEMENT AND SIGNATURE

After Cllr M Huda and the Chairman had attended a recent meeting with the HRSA; the Chairman had drafted an agreement between the Parish Council and the HRSA for the Council to consider.

Cllr A Moorhead reminded councillors that the Council pay the utility bills for the Pavillion and that usage should be monitored in case it should become excessive.

The Chairman said the document would be amended and **instructed** the Clerk to produce the final document.

054:19/20 VILLAGE HALL ACCOUSTICS FOR DISCUSSION

Acoustics had been priced at;

6 x microphones 259.14

Speaker system 280.00

Total **£539.14**

Cllr S Roche suggested a trial system should be obtained first to gauge whether any benefit would be achieved. The Chairman **offered** to investigate further.

055:19/20 SUPPLY OF FREE DOG WASTE BAGS BY THE PARISH COUNCIL FOR DISCUSSION AND AGREEMENT

Cllr T Lear informed the Council that the Beavers had since declined the project and were promoting Bird Feeders instead.

The Chairman asked whether anyone would consider taking the dog waste bag project further.

Cllr F Peart **offered** to investigate.

056:19/20 TO AGREE THE PURCHASE OF A CHAINSAW FOR MAINTENANCE WORKS

Cllr A Moorhead reminded councillors that a full set of PPE would be required plus a training course would be needed to be completed by the Handyman before the Council could purchase a chainsaw for the Handyman to use.

Clerk to **enquire** whether the Handyman would like to complete a course and investigate training courses available.

057:19/20 TO AGREE RETROSPECTIVE REPAIR IN THE GENTS LAVATORY

Cllr A Moorhead had spoken to the plumber, who was very busy but would endeavour to complete the work as soon as possible.

058:19/20 FINANCIAL MATTERS

I. Bank Reconciliation and Budget Monitor

The bank reconciliation (App A) and Budget Monitor (App C) dated 30 June 2019, was reviewed and **approved** by the Council.

The Budget Monitor had highlighted some overspend areas. The Chairman and Clerk would investigate possible reasons for overspend.

II. Consideration of approval of the following Payment List (App B) and Clerk's and staff pay for June 2019

Name	Date	Description	Amount
Yelverton Garage	31/05/19	Fuel	154.05
Gordon Morris	19/06/19	Loop System Service (VAT)	59.10
IAC Audit	17/06/19	Internal Audit Services	336.00
HMRC	05/07/19	PAYE	135.18
Travis Perkins	17/06/19	Roofing item	2.66
The Plastic People	24/06/19	Plastic roofing panels	52.32
DALC	30/06/19	Books	6.98
Travis Perkins	25/06/19	Timber and accessories	62.25
Yelverton Garage	30/06/19	Fuel	83.74
			£892.28

The Council **approved** the payment list and the Clerk's and staff salaries.

059:19/20 BOROUGH AND COUNTY COUNCILLORS REPORT

None

060:19/20 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr F Peart reported speeding cars as a hazard and parked cars impairing visibility when turning out of Pencreber Road into Graybridge. The Clerk was instructed to contact DCC and request possible yellow lines at the junction of Walkham Meadows and Walkhampton Rd on the west side.
2. Cllr T Lear reported water being thrown at cars by children as they drove near the bridge. This may cause an accident.
Cllr P Beard suggested the Primary School might speak to pupils as there was a very low police presence in the village; it being considered low for crime rates.
3. Cllr T Lear reported a possible funding source for the village hall regarding the River's Trust project for collecting water from large buildings.
4. Cllr C Edmondson had inspected all the benches for their condition and was pleased to report that only one needed replacement altogether and one a minor repair.
It was suggested that the WI (who wished to erect a new seat in order to celebrate its 100th Anniversary) might consider replacing the old one with the new.
Cllr A Moorhead suggested "Recyclable Benches" as an alternative to consider.
5. Cllr P Beard reported that Mr B Beasley of DNP had inspected the Willow tree and suggested the old tree be replaced with something similar.
6. Cllr S Roche informed everyone of a Planning Meeting to be held on 22nd July 2019.
7. The Chairman reminded everyone of Remembrance Day and offered to arrange the ordering of Wreaths.
8. The Chairman had been asked if the Cavaliers could store their BBQ within the Salt Shed. The Council thought it might be a possibility.
9. The Chairman said a short meeting of the HRFT would be held before the next parish meeting. Details to follow.

Standing Orders were suspended while the Chairman allowed a second public session; for no more than 10 minutes.

Two members of the public reported overhanging bushes that were causing problems for traffic. The Chairman asked the Clerk to compile and send a letter requesting the hedge be cut back by the owner.

Standing Orders restored.

061:19/20 DATES OF FUTURE MEETINGS

The date of the next meeting was confirmed as Tuesday 13th August 2019.

062:19/20 EXCLUSION OF THE PRESS AND PUBLIC

To resolve that in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

063:19/20 TO DISCUSS THE ERECTION OF SIGNAGE IN WEIR PARK

The matter was discussed. Councillors were reminded that any request from members of the public must be brought to the full council as decisions cannot be made by individual councillors.

064:19/20 TO DISCUSS A COMPLAINT

A complaint had been received and was discussed by the Council. No action was taken.

The Chairman closed the meeting at 9.15pm

Signed:

Date:

Cllr E Hemsil, Chairman