

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON TUESDAY 9th APRIL 2019, 7.30PM, AT THE VILLAGE HALL

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs S Roche (Vice Chair), C Edmondson, A Moorhead, M Huda, E Hemsil

Ms S Honey (Clerk), Cllr D Moyse (WDBC), Plus 15 members of the public

PUBLIC OPEN SESSION

A public open session was held for parishioners to ask questions and raise queries before the meeting started.

The Vice Chairman applauded the achievement made by Mr Lee Spencer; rowing the Atlantic and with a faster time than anyone else has ever achieved.

The Vice Chairman opened the meeting at 7.45pm

157:18/19 APOLOGIES FOR ABSENCE

Cllr P Sanders (DCC), P Beard, T Lear

158:18/19 DECLARATIONS OF INTEREST

Cllr A Moorhead declared an interest in the football club re item No 12.

159:18/19 CONFIRMATION OF MINUTES

The Minutes of the meeting held on Tuesday 12th March 2019 were **agreed** by the Council as a true record and were duly signed by the Vice Chair.

Cllr E Hemsil noted that he was not present at the last month's meeting.

160:18/19 PLANNING

No applications had been received.

161:18/19 PROGRESS REPORTS

LIGHTING NEAR PAVILLION; QUOTE £350.00

The views of nearby residents had not yet been consulted regarding the light turning on and off at different times.

Cllr A Moorhead offered to perform the task.

REPAIR TO WALL BETWEEN SOUTHVIEW AND THE BURIAL GROUND

Cllr A Moorhead had obtained a quote for the work but he felt it was expensive. He asked the Council whether the complete part of the wall should be repaired or just the hole in it.

Cllr E Hemsil suggested that the hole might be "packed" and filled. The Vice Chair suggested the Parish Handyman could possibly do the work as the job was small.

The council **agreed** to discuss the repair and report back.

RENEWAL OF PATH THROUGH RECREATION GROUND TO FILLACE PARK

The Vice Chairman asked whether the path really needed repair. Cllr E Hemsil explained that lighting to the East side of the stream was not good and that the path (approximately 100 metres) should be repaired.

Cllr A Moorhead explained that no complaints had been received but Cllrs E Hemsil and C Edmondson said they would not use it at night however, during Public Open time members of the public had questioned whether the path really needed repair as a large amount of Precept would be required.

Cllr C Edmondson had prepared a grant application with DDC, Cllr P Sanders (the Council decided to hold the application until the matter had been decided).

The council **agreed** to postpone the discussion until the new council meet.

TRUCK REPAIRS

Cllr E Hemsil reminded the council that the item description had changed to Truck REPLACEMENT since discussion at previous meetings.

Cllr M Huda requested the item be deferred to the next meeting.

The Council **agreed to defer** the item to the next meeting.

162:18/19 TO AGREE AMENDED DISCIPLINARY AND GRIEVANCE POLICY– (previously circulated)

The Vice Chairman suggested that paragraph 3 of the policy Stage 1; should state “disregard after 36 months” and Stage 2 should “look for improvement within 6 months”.

The Council **resolved to accept** the changes and the policy.

163:18/19 QUOTATION FOR SERVICE OF LOOP SYSEM - £295.50 FOR AGREEMENT

The Clerk was asked to enquire if the WI might share the cost; however, should they not, the Council **agreed to pay** the invoice in full.

164:18/19 TO AGREE OPENING OF NEW SCREWFIX ACCOUNT

The Council **agreed** the opening of the account

165: 18/19 PERMISSION TO USE FILLACE PARK FOR CONCERT ON 3RD AUGUST 2019

Cllr M Huda explained that Radio Walkham wished to put on the concert in conjunction with the School Governors but they would need a licence to do it.

Cllr E Hemsil said they must arrange Public Liability insurance cover. The Vice Chairman enquired whether the School would hold the necessary insurance and would they pay for use of the electricity. Cllr M Huda confirmed they would be invoiced for use of the electricity supply.

The Council **agreed** to the use of Fillace Park for a proposed concert on 3rd August 2019.

166:18/19 DEVON COUNTY COUNCIL 2019/20 GRANT APPLICATION FOR FOOTPATH AND BENCH REPLACEMENT (£7,500 MATCH FUNDING) FOR AGREEMENT

Cllr C Edmondson explained that the application was ready to send but Cllr E Hemsil reminded everyone that they had not yet agreed the repair costs. The Vice Chairman suggested the item be deferred to the next meeting.

The Council **agreed** to defer the item to the next meeting.

167:18/19 TO DISCUSS THE FUTURE OF PARISH TROPHIES HELD IN OFFICE

Mrs Fitzsimmons had contacted the Clerk asking if the redundant trophies might be used for other parish events and was invited to speak upon the matter.

The Clerk suggested the future of the trophies was an ideal community item for discussion at the Annual Parish Meeting.

The Council **agreed** to the discussion of the trophies use at the Annual Parish Meeting.

168:18/19 DECISION REGARDING DOG FOULING IN FILLACE PARK

Cllr A Moorhead reminded the Council of his interest in the football club.

The subject received lively discussion but with no clear outcome. Cllr A Moorhead had spoken to dog walkers since the last meeting but with no real success and how would the Council police and monitor the issue. The Council had once belonged to a Dog Warden scheme but only one person had been prosecuted. Cllr E Hemsil said a West Devon Bylaw was already in place but was no being used.

Cllr S Roche felt the Council had 3 options;

1. To ban dogs from the park altogether

2. Tell owners to use the dog area already in place and pick up waste.
3. Let dogs exercise all over the park

The Council could find **no way to agree** a suitable outcome.

169:18/19 FINANCIAL MATTERS

I. Bank Reconciliation and Payment List

The bank reconciliation (App A) and payment list (App B), dated 31 March 2019, was reviewed and the following payments; including the Clerk's and staff salaries were **approved**;

But **NOT** the **NEW STAIR CARPET**

The council **agreed** to withhold payment of the Tavistock Carpets invoice for £599.30 until the work had been completed satisfactorily. Cllr A Moorhead would liaise with the company to arrange amendment of the work.

Name	Date	Description	Amount
Ms S Honey	20/03/19	BT Office phone purchase reimbursement	44.98
HMRC	01/03/19	PAYE payment Quarter 4	308.53
Mr T Dooley	31/03/19	Pay adjustment	171.23
Mrs S Moorhead	31/03/19	Pay adjustment	70.80
WDBC	01/10/19	Village waste collections	355.68
M Huda	15/03/2019	Reimbursement for Handyman PPI	65.36
			£1,016.58
Tavistock Carpets	26/03/2019	New stair carpet (On hold)	599.30
DM Payroll Services	02/04/2019	Payroll services (April invoice)	123.00
Total			£722.30

II. To approve the moving of Projects money to new account – (App C - previously circulated)

The Council **agreed the transfer** of the project money to the new Lloyds account at a balance of £69,951.40 less (the Playground and Burial ground repairs) which would increase the total to be transferred to £77,717.44.

III. Worth goods statements / invoices for discussion and approval

The Council **resolved not to pay** the statements until invoices could be obtained for the identity of the goods purchased. Clerk to contact Worth.

170:18/19 BOROUGH AND COUNTY COUNCILLORS REPORT

- I. Cllr D Moyse was pleased to have been re-elected unopposed and was pleased Horrabridge parish was uncontested.

Regarding the Certificate of lawfulness at Dartmoor Country Holidays, Magpie Leisure Park, Tavistock, Ms J Burgess from DNP was still awaiting legal advice. Cllr Moyse advised parishioners write to the National Park if concerned.

The toilets at Bedford Bridge would be closed but various councillors had suggested the Disabled toilet at the Bus Station remain in use for bus drivers.

171:18/19 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr E Hemsil asked that the condition of the village hall flag pole be included on the next agenda.

2. Cllr C Edmondson reported that the bus pick up point causing damage to grass verges had been moved.
3. Beating the Bounds to be included on next agenda.
4. The Clerk was asked to contact the Locality Officer as a pile of junk seemed to have accumulated behind the Bakery.
5. Cllr A Moorhead asked if Cllr D Moyse would investigate the problem as well because some building work had also been reported on the site.
6. The Handyman was requested to cut back the bushes on either side of the bus shelter.
7. During the final Open Session a parishioner asked that the lights and star from the top of the Christmas tree be taken down.
8. Repositioning of the dog waste bin in Fillace Park was also asked to be included on the agenda.

172:18/19 DATES OF FUTURE MEETINGS

The date of the Annual meetings was confirmed as Tuesday 14th May 2019.

Standing Orders were suspended while the second public session was held.

Public Open Session

A second public open session was held for parishioners to ask further questions.

Standing Orders were restored.

173:18/19 TO CONSIDER A MOTION TO EXCLUDE THE PRESS AND PUBLIC FROM THIS MEETING IN RESPECT OF THE CONFIDENTIAL OR SENSITIVE INFORMATION THAT IS PREJUDICIAL TO THE PUBLIC INTEREST

174:18/19 TO DISCUSS THE CLERK'S SALARY RE: AWARD OF CILCA QUALIFICATION

The Council **agreed** to increase the Clerk's pay by 2 scale points.

The Vice Chairman closed the meeting at 9.00pm

Signed:

Date:

Cllr S Roche, Vice Chairman