

**MINUTES OF A FINANCE MEETING OF HORRABRIDGE PARISH COUNCIL FINANCE COMMITTEE HELD ON THURSDAY 28<sup>TH</sup> FEBRUARY 2019 AT 7.30 PM, IN THE COMMITTEE ROOM OF THE VILLAGE HALL**

(also available at [www.horrabridge-pc.gov.uk/](http://www.horrabridge-pc.gov.uk/))

**PRESENT:** Cllrs, P Beard, A Moorhead, C Edmondson, E Hemsil (Chair), S Roche, T Lear, D Keane  
Ms S Honey (Clerk)

The Chairman of the Finance Committee opened the meeting at 7.30pm.

**1. Declarations of Interest**

Cllr A Moorhead in Caretaker salary.

The following Fees were discussed by the Committee for the financial year 2019/20

**I. Consideration of Salaries for employees for the financial year 2019/20**

The Committee follows the guidelines issued and recommended by the National Association of Local Councils (NALC) which start on 1st April 2019. Changes have been made to the existing SP rating levels.

Salaries for the Clerk and all other employees must follow these guidelines.

The Committee **agreed to increase** the salary of the Clerk to the next relevant point on the new NALC scale.

The Committee **agreed to increase** the salary of the Handyman to the next point on the relevant scale; hourly cost would now reflect NALC SP 1.

Cllr A Moorhead abstained from making any comment or voting in the following salary.

The Committee **agreed to increase** the Caretaker's pay by 3%.

**II. Burial Ground Charges**

The Committee **agreed to increase** all charges by 3% to a rounded figure.

**III. Village Hall Charges**

The Committee **agreed to leave** the hall charges at the present amounts.

**IV. Allotment Charges**

The Committee **agreed to increase** the charge to £45 for a Full plot and £22.50 for a Half plot from 1<sup>st</sup> April 2019.

**Allotment Agreement change**

The Committee **agreed to change** the timescale on the Allotment Agreement from "The tenancy may also be determined by one month's notice in writing....." to 12 months notice.

The Chairman closed the meeting at 8.15pm

Signed: .....

Date: .....

Cllr E Hemsil, Chair of Finance Committee