

HORRABRIDGE PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend the Annual Meeting of Horrabridge Parish Council to be held at **7.00pm on Tuesday 21st May 2019 at Horrabridge Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

S Honey

Shane Honey, Clerk to the Council

Wednesday 8th May 2019

ANNUAL PARISH COUNCIL MEETING

A G E N D A

1. **Election of Chairman for 2019/20**
2. **Election of Vice Chairman for 2019/20**
3. **Election of Representation on external bodies**
 - Twinning Youth Club Community Hall
4. **Election of Chair of Finance committee**
5. **Election of Vice Chair of Finance committee and members**
6. **Election of Chair of Planning committee**
7. **Election of vice chair of Planning committee and members**
8. **Election of Chair of Open spaces and members**
9. **To agree the continuance of Personnel Committee members recently elected**
10. **Annual Review of Register of Interests**
11. **Annual review of the Council's Asset Inventory**
12. **Annual review of the Council's insurance cover**
13. **Review of Standing Orders and Financial Regulations**
14. **Habitual and /or Vexatious Complaints Policy for consideration and agreement**
15. **Risk Assessment – Annual Review**
16. **Apologies for Absence**
17. **Declarations of Interest**
18. **Confirmation of the Minutes of the Meeting held on 9th April 2019**
19. **Horrabridge Combined Services Group and Tavistock Royal Marines Association BBQ and Hog Roast request permission to use village hall furniture for their event**
20. **To agree the Hampshire Flag Company (pro forma Inv £47.39) flagpole repair item**
21. **Trimming of overhanging trees; footpath Walkhampton road to Fillace lane; for agreement**
22. **Finance:**
 - I. To note the bank balance App A, payment list App B and budget monitor App C; as at 30 April 2019
 - II. To consider the Internal Auditor's Annual Report of 2018/19 Accounts
 - III. To resolve to sign off the Annual Governance and Accountability Return
 - IV. To resolve to pay the NALC annual salary increase to the Clerk, Handyman and Caretaker (fm 1st April 2019)
 - V. To resolve to pay the increase in the Clerk's pay by two Points (re the attainment of CiLCA qualification) fm 1st April 2019
 - VI. To agree the payment of Viking Goods orders for Caretaker and Handyman £167.22
23. **Planning Applications**

0165/19 Formation of room in roof; Higher Marsland, Plymouth Rd, Horrabridge
24. **Borough and County Councillors report**
25. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
26. **To confirm date of next meeting scheduled for Tuesday 11th June 2019**

All meetings are held on the second Tuesday of the month, at 7.30pm, unless otherwise specified.
27. **To consider a motion to exclude the press and public from this meeting in respect of the consideration of confidential or sensitive information that is prejudicial to the public interest**
28. **County Court Claim update**