

# HORRABRIDGE PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend an online Meeting of Horrabridge Parish Council on Tuesday 10th November 2020 at 7.30pm via ZOOM

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84913972921?pwd=Z3g3WGJNQm5oRGN0K1VxcIJGL0dsUT09>**

**Meeting ID: 849 1397 2921**

**Passcode: 428136**

for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*S Honey*

Shane Honey, Clerk to the Council, Thursday 5<sup>th</sup> November 2020

## **A G E N D A**

- 1. Apologies for absence**
- 2. Absence without apologies**
- 3. Declarations of interest**
- 4. Consideration of the appointment of parish councillors by co-option**
- 5. Confirmation of the minutes of the Parish Council meeting held on Tuesday 13th October 2020**
- 6. Clerk's report – New Handyperson appointment, Schedule 14 Application**
- 7. Planning**
- 8. Finance**
  - I. The Bank Reconciliation (App A) and Budget Monitor (App C) dated 31<sup>st</sup> October 20 for the consideration of the Council.
  - II. Consideration of approval of the following payments on the attached Appendix B and Clerk's and staff pay for October 2020
  - III. Precept / budget schedule for 20/21 for discussion and agreement (App D)
- 9. Open Spaces report**
- 10. Progress reports**
  - Cleaning of Trampoline
  - Utilities and PAT testing in village hall
  - Situation of grass in Memorial ground
- 11. Payroll provider fee increase for agreement - £144.00 per year**
- 12. To agree change of wording on Burial Procedures document**
- 13. Formation of new row of cremation plots in Burial ground for discussion and agreement**
- 14. To agree new office desk and amount to purchase set of lockable drawers for office. Desk - Viking catalogue £159.00 (ex VAT)**
- 15. To agree new fireproof safe for office - Phoenix FS0442 K - £481.00 (plus VAT)**
- 16. Borough and County Councillors report**
- 17. Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18. To confirm date of the next parish council meeting for Tuesday 8th December 2020**

*All meetings are normally held on the second Tuesday of the month, at 7.30pm, unless otherwise specified.*