

HORRABRIDGE PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on **Tuesday 12th February 2019, 7.30pm, at the Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

S Honey

Shane Honey, Clerk to the Council, Thursday 7th February 2019

A G E N D A

Open Session - Members of the Public may speak regarding parish matters

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Confirmation of the Minutes of the Meeting held on 8th January 2019.**
- 4. Appointment of a Parish Councillor – Co-option**
- 5. Planning applications for consideration;**
- 6. Request for lighting near Pavillion for discussion**
- 7. Replacement of two tables for village hall for approval - £211.20**
- 8. Thanks from Cavaliers for support for Bottle Auction**
- 9. New date for Flood Event Workshop – Tuesday 26th February 2019**
- 10. Draft Grant Awarding Policy for the Council's approval - Appendix C**
- 11. Draft Information Policy (Publication Scheme) for the Council's approval - Appendix D**
- 12. Draft Internal Control Policy for the Council's approval - Appendix E**
- 13. Revised Allotment Health and Safety Policy for approval – Appendix F**
- 14. Confirmation of Xmas lights ownership**
- 15. Grit / Salt stocks and usage this winter for discussion**
- 16. Draft Terms of Reference (Personnel Committee) for the Council's approval – Appendix G**
- 17. Draft Terms of Reference (Planning Committee) for the Council's approval – Appendix H**
- 18. Bus Shelter - replacement of missing slate for discussion and approval**
- 19. Approval of application for Pocket Park Grant of £7,750 plus Council funding to match for repairs to Fillace and Weir Park paths and replacement of all sleeper type benches throughout the village.**
- 20. Repair to Wall between Southview and the Burial Ground for discussion**
- 21. Renewal of path through Recreation Ground to Fillace park for discussion**
- 22. To discuss and decide the printing of agenda and minutes for members of the public**
- 23. Financial Matters**
 - I. Attached at Appendix A is the bank reconciliation dated **Jan 2019**, for the consideration of the Council. Consideration of approval of the following payments on the attached Appendix B and Clerk's and staff pay on JAN 2019
 - II. To approve the Clerk's recommendation of Kevin Rose as Internal Auditor for the 2018/19 financial year.
 - III. Retrospective renewal of Truck Insurance £435.46
 - IV. Repairs to Truck – costs for discussion
 - V. Review of level of Handyman spending
 - VI. Date of Finance Committee Meeting – 28 February 2019
- 24. Borough and County Councillors report**
- 25. Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

26. To confirm date of next meeting scheduled for Tuesday 12th March 2019

All meetings are held on the second Tuesday of the month, at 7.30pm, unless otherwise specified.

Open Session (ten minutes maximum) Members of the Public may speak regarding parish matters